



# LAKE COUNTY BUILDING DEPARTMENT

105 Main St, Bldg B 2<sup>nd</sup> Floor, Painesville, Ohio 44077

Tel: 440-350-2636 440-918-2636 Fax: 440-350-2660

Website: [www.lakecountyohio.gov/building-inspection](http://www.lakecountyohio.gov/building-inspection)

E-mail: [lcdb@lakecountyohio.gov](mailto:lcdb@lakecountyohio.gov)

## APPLICATION FOR RESIDENTIAL BUILDING PERMIT PLAN REVIEW

DATE OF SUBMISSION: \_\_\_\_\_

**READ THE FOLLOWING INSTRUCTIONS AND INFORMATION  
BEFORE COMPLETING THIS TWO (2) PAGE FORM**

1. Plans can be submitted digitally at either address above. If the submittal is on paper (a digital fee will be assessed), you must include TWO (2) complete sets of drawings including plot plan and a complete description of all work to be performed. A plan submittal fee **must** be paid at the time of submission (See fee sheet or call the Building Dept for cost.).
2. All plans submitted shall bear sufficient information to determine compliance with the Residential Code of Ohio. Drawings shall also indicate clearly the principle use of the building or structure. The floor area for such uses shall be clearly shown on plans.
3. Drawings must include elevations, floor plans, elevator enclosures, complete wall sections showing footer, foundation, floor, walls, plumbing isometrics and roof construction indicating all structural members, size, spacing, material, etc.
4. The proposed work must be done in accordance with approved plans, specifications, codes, and standards.  
**Separate permits which may be required for the proposed project include: electrical, HVAC, hydronics, plumbing and gas piping (these fees can be paid by the general contractor at the time the initial building permit is issued). HOWEVER, YOU ARE STILL RESPONSIBLE FOR HAVING YOUR SUBCONTRACTORS COMPLETE & SUBMIT THE APPROPRIATE PERMIT APPLICATIONS.** Additionally, separate drawings, approvals and fees that may be needed include fire sprinkler.
5. It is the duty of the general contractor / homeowner to insure that all required inspections are scheduled and all work installed has been approved by the Lake County Building Department prior to proceeding to the next phase of construction.  
**The general contractor / homeowner is responsible to obtain a final inspection at the completion of the project.**
6. This permit becomes null and void if work or construction authorized is not commenced within 12 months, or if construction or work is suspended or abandoned for a period of 180 consecutive days at any time after work is commenced.
7. I hereby certify that I have read and examined this application and that all information is true, accurate, and complete. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. I authorize the Lake County Building Department to enter this property for the purpose of site inspections for the duration of this project.
8. **FALSIFICATION OF A PUBLIC DOCUMENT IS A VIOLATION OF THE OHIO REVISED CODE, SECTION 2921.13(A)(5), A MISDEMEANOR OF THE FIRST DEGREE, PUNISHABLE BY UP TO SIX (6) MONTHS IMPRISONMENT AND A FINE OF \$1,000 OR BOTH.**  
By signing this application you and the entity you represent are agreeing to be obligated and pay for any additional review time and other fees associated with this project. You are further agreeing that failure to pay within 30 days of being billed may result in legal action and refusal of all future applications or permits until your account is brought current.

**HOMEOWNER:**

PRINTED NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TEL# \_\_\_\_\_ FAX# \_\_\_\_\_

EMAIL: \_\_\_\_\_

**GENERAL CONTRACTOR:** (If different than homeowner)

PRINTED NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME OF FIRM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TEL# \_\_\_\_\_ FAX# \_\_\_\_\_

EMAIL: \_\_\_\_\_

# LAKE COUNTY BUILDING DEPARTMENT

## APPLICATION FOR RESIDENTIAL BUILDING PERMIT PLAN REVIEW

READ INSTRUCTIONS BEFORE COMPLETING FORM - Page 1 of 2 – PLEASE PRINT OR TYPE

DATE SUBMITTED: \_\_\_\_\_

STREET ADDRESS OF CONSTRUCTION: \_\_\_\_\_ S/L # \_\_\_\_\_

CITY/TOWNSHIP: \_\_\_\_\_ PERM PARCEL #: \_\_\_\_\_

SUBMITTAL FEE AMOUNT ENCLOSED: \_\_\_\_\_

PROJECT TYPE: (Check all that apply)

New Dwelling

Addition

Alteration

Accessory Structure

Deck

Basement w/plumbing w/o plumbing

Crawl Space

Slab

Demolition

Frame

Brick

Finished Basement

Change of use

Garage Attached Detached \_\_\_ CARS

Other \_\_\_\_\_

NUMBER OF STORIES \_\_\_\_\_ NUMBER OF FIREPLACES \_\_\_\_\_ FIREPLACE TYPE \_\_\_\_\_ WOODBURNER \_\_\_\_\_

HEATING SYSTEM \_\_\_\_\_ FUEL TYPE \_\_\_\_\_ NUMBER OF FUEL PIPING OUTLETS \_\_\_\_\_

IS CONSTRUCTION IN THE FLOODPLAIN YES NO

FIRE PROTECTION SYSTEM: Fire Sprinkler None Partial  Total

EST CONSTRUCTION COST: \_\_\_\_\_ ZONING PERMIT #: \_\_\_\_\_

WELL OR PUBLIC WATER: \_\_\_\_\_ APPROVED WELL LOG #: \_\_\_\_\_

UTILITIES APPROVAL DATE: \_\_\_\_\_ SEPTIC APPROVAL DATE: \_\_\_\_\_

STORMWATER APPROVAL DATE: \_\_\_\_\_ SOIL & WATER APPROVAL DATE: \_\_\_\_\_

### PROPOSED STRUCTURE:

DETAIL WORK DESCRIPTION: \_\_\_\_\_

#### NEW DWELLINGS

Square Footage

1<sup>st</sup> Floor \_\_\_\_\_

2<sup>nd</sup> Floor \_\_\_\_\_

Finished Basement \_\_\_\_\_

Attached Garage Sq Ft \_\_\_\_\_

Covered Porch(es) \_\_\_\_\_

Covered Deck(s) \_\_\_\_\_

TOTAL \_\_\_\_\_ SQ FT

#### ADDITONS, ALTERATIONS, MISC

Square Footage

1<sup>st</sup> Floor \_\_\_\_\_

2<sup>nd</sup> Floor \_\_\_\_\_

Finished Basement \_\_\_\_\_

TOTAL \_\_\_\_\_ SQ FT