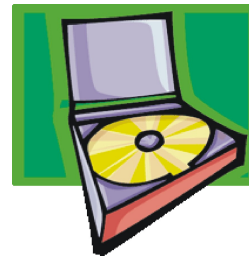


**LAKE COUNTY
RECORDS COMMISSION MEETING
January 30, 2025
9:30 AM
COMMISSIONERS' CHAMBERS**



**JOHN T. PLECNİK, COMMISSIONER
CHARLES E. COULSON, PROSECUTOR
CHRISTOPHER GALLOWAY, AUDITOR**

**BECKY LYNCH, RECORDER
CARL DIFRANCO, CLERK OF COURTS
JENNIFER BELL, CLERK**

- **CALL TO ORDER**

- **ROLL CALL**

- **APPROVAL OF MINUTES: – Meeting of December 12, 2025**

motion _____ second _____ ayes _____ nays _____ abstain _____

- **OLD BUSINESS: None.**

- **NEW BUSINESS:**

1. RC-2 Records Retention Schedule Update – Lake County Auditor

Record series & descriptions for attorney fees & reports were added. A new category for Finance-Munis was also added. Eleven new record series & descriptions for Finance-Payroll category and two new record series & descriptions for Real Estate category were added. A category for the Budget Commission was added. The schedule was reviewed by the Prosecutor's Office.

motion _____ second _____ ayes _____ nays _____ abstain _____

- **ADJOURN:**

motion _____ second _____ ayes _____ nays _____ abstain _____